

## Scheduling Your #301—Fire Marshal Inspection

### You Can Schedule An Inspection Online:

- Type:** On Your Computer/Web Browser Address Line:  
[www.marioncountyfl.org](http://www.marioncountyfl.org)
- Click:** Look in the right-hand column for the Permit & Contractor Licensing Information
- Select:** Item Number 10—Schedule inspection by permit number
- Key-in:** Permit Number
- Select:** Submit
- Type:** Your Confirmation Number—This is the last three numbers of the permit number
- Scroll:** Down Page — Open inspections will be displayed
- Click:** 301—Fire Marshal Inspection
- Select:** Schedule—Requested inspections will be displayed
- Select:** Confirm—To confirm scheduled inspections
- Select:** View Scheduled Inspections—Your #301 inspection is now scheduled for that permit

### You Can Also Schedule a #301 Inspection Using AIRS:

The AIRS Phone number is (352) 438-2477.

AIRS (Automated Inspection Request System) is the Marion County Building Department phone scheduling system. Use it to schedule a #301—Fire Marshal inspection, any other inspection required by the Building Department or MCFR, check on the status of your permit, or cancel an inspection request. The AIRS number can be easily remembered as 438-AIRS.

**MARION COUNTY  
BUILDING DEPARTMENT  
2710 E. SILVER SPRINGS BOULEVARD  
OCALA, FL 34470  
MAIN LINE: (352) 438-2400  
[WWW.MARIONCOUNTYFL.ORG/BUILDING.HTM](http://WWW.MARIONCOUNTYFL.ORG/BUILDING.HTM)**

# **ELECTRICAL RECONNECTS FOR COMMERCIAL PROJECTS**

**UPDATED: DECEMBER 2007**



# MARION COUNTY BUILDING DEPARTMENT

## Building Department Plans Review Division

1. Complete a Building Department reconnect form and permit application
2. Florida Building Code 2004 — Chapter 3: The owner must provide information related to the immediate past occupancy use of the structure, including the name of the business which immediately occupied the structure prior to the current owner/intended occupant. The owner must also state how the structure will be used and occupied, and provide the name under which the new occupant will conduct business.
3. Floor plans must be provided which show intended occupancy use for all available floor space. Space must meet both Florida Building Code and local ordinance requirements.

### **Note:**

1. A structure may require extensive renovation or additional building permits in order to meet all current building code requirements before electrical power can be reconnected.

## Building Department Electrical Inspection Division

When conducting a final electrical inspection (# 201) the Electrical Inspector will look to see that:

1. Service meter enclosure, riser, service drop/lateral and grounding electrode system are all intact.
2. Main service disconnect and service entry conductors properly sized and identified.
3. All panel boards, over current devices, branch and feeder circuit conductors are intact and labeled.
4. All lighting and receptacle outlets are intact.
5. All required GFCI protection at the time of construction is still installed and working properly.
6. Smoke detectors located as required at the time of construction.
7. All feeders/branch circuits that go to other structures are intact .

# MARION COUNTY FIRE-RESCUE

## Marion County Fire-Rescue Department

As with the trade inspections conducted by the Marion County Building Department, MCFR strives to conduct all inspections the next business day after scheduling. In order to facilitate a #301 inspection the owner or contractor must assure that the structure is accessible for a fire inspector between 8:00 AM and 5:00 PM.

### **Note:**

Effective January 1, 2008 the Building Department will require a passed fire marshal inspection (# 301) before a final electrical inspection (# 201) can be scheduled.

When conducting a reconnect inspection (#301) MCFR looks for:

1. Current, unexpired certified fire extinguishers (five-pound 2A10BC for most businesses) for every 75 ft of walking distance
2. Emergency lighting and exit signs
3. Accessible egresses
4. Current and passed system testing if occupancy has any of the following: fire alarm system, fire sprinkler system, or a hood suppression system
5. If a kitchen exists in the space then regulations require a current unexpired certified 'K type' fire extinguisher
6. If space resides in a plaza then the tenant separation must be free of any penetrations

For any questions prior to scheduling an inspection customers can call MCFR at (352) 291-8000, to inquire about what else may be required for their specific occupancy. Marion County Fire Rescue does not conduct "courtesy" inspections, but you may ask to speak to a fire inspector before scheduling.

Fire Marshal inspections are \$40 and payable in the Permitting Center of the Marion County Building Department.