



Marion County  
Board of County Commissioners

Building ♦ Licensing

2710 E. Silver Springs Blvd.  
Ocala, FL 34470  
Phone: 352-438-2428  
Fax: 352-438-2430

STATE CERTIFIED RENEWAL FORM 2011-2013  
LAST NAMES ENDING IN L-Z

License Holder Name \_\_\_\_\_ D.B.A. \_\_\_\_\_  
Name of Company or Corporation

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone Number \_\_\_\_\_ Business Fax Number \_\_\_\_\_ Cell Phone Number / Direct Connect Number \_\_\_\_\_

State License # or County Certificate # \_\_\_\_\_ Florida Driver's License Number \_\_\_\_\_ E-Mail Address (If Applicable) \_\_\_\_\_

Signature of License Holder \_\_\_\_\_ Date \_\_\_\_\_

**Submit the following items required to renew your competency card.**

- Copy of your current State License issued by The Department of Business and Professional Regulations (DBPR).
- Legible copy of current Drivers License (DL) can be emailed to [Michelle.Fanelli@marioncountyfl.org](mailto:Michelle.Fanelli@marioncountyfl.org)
- LIABILITY AND WORKERS COMPENSATION INSURANCE CERTIFICATES MUST CONTAIN THE FOLLOWING:** Marion County as the Certificate Holder including our address: 2710 East Silver Springs Boulevard; Ocala, Florida 34470, •The Qualifier's Name •The Company Name as insured, • The Marion County Competency Card Number or • State License Number. A Minimum Liability Insurance of \$150,000 which consists of \$100,000 per occurrence for Personal Injury and \$50,000 per occurrence for Property Damage.
- IF APPLICANT IS WORKERS COMPENSATION EXEMPT:** Supply copy of Workers Comp Exemption and Marion County Workers Comp Affidavit of compliance ([Affidavit located on website http://www.marioncountyfl.org/Building/obtain\\_forms.aspx#Licensing](http://www.marioncountyfl.org/Building/obtain_forms.aspx#Licensing))  
Evidence of workers compensation insurance: Any person, business organization, or qualifying agent who is registered and holds a competency card under Marion County Ordinance 09-23 or by state law and who engages in the business of contracting in this county shall provide evidence of workers compensation insurance pursuant to F.S. Chapter 440. Any workers compensation policy issued outside of this state must maintain the required coverage under a Florida endorsement using Florida rates and rules. The failure to maintain workers compensation coverage as required by law shall be grounds to revoke, suspend, or deny the issuance or renewal of the certificate of competency card.
- Renewal fee \$50.00 per license, this renewal will be good until September 30, 2013.

Make checks payable to Marion County.  
Submit renewal to: 2710 E. Silver Springs Blvd, Ocala, FL 34470

*"Meeting Needs by Exceeding Expectations"*