



**Marion County Building Department**  
**2710 East Silver Springs Boulevard**  
**Ocala, Florida 34470**  
Phone: (352) 438-2400 Fax: (352) 438-2401  
On the Web: [www.marioncountyfl.org/building.htm](http://www.marioncountyfl.org/building.htm)

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## PLANS REVIEW GUIDELINES – SINGLE FAMILY RESIDENCE

**NOTE:** Building code compliance is the obligation of design professionals and/or contractors. Plan review and inspection guidelines are to be used to ensure that construction plans and construction projects, at a minimum, address the same code priorities that the Marion County Building Department will be looking at during plan review and inspection. These guidelines are not all inclusive. Additional requirements in the Florida Building Code 2004 and the Florida Residential Code 2004 may also apply to your project. If you need assistance with a code question please consult the Florida Building Code 2004, the Florida Residential Code 2004 or contact the Building Department at (352) 438-2400.

- A. **SITE PLAN** Seven [7] copies of site plan  
(Use site plan form, survey, or other paper, as long as it is drawn to scale and contains all required information)  
\*\*\*\*SEE SITE PLAN REQUIREMENTS INSTRUCTION SHEET\*\*\*\*
- B. **BUILDING CONSTRUCTION PLAN** Two [2] sets of plans:
1. Drawn to scale
  2. Plans shall include:
    - foundation plan
    - elevations
    - floor plan- of each floor
    - wall sections- from foundation through roof, including structural details
    - lintel/header schedule
    - window/door schedule
    - Roof framing plan- showing location and designation of trusses, design loads and truss diagram, location and designation of connectors
  3. Egress, including egress window size and location
  4. Handicap accessible bath
  5. Wall and ceiling details for garage
  6. Wall and roof flashing details for protection of water intrusion
- C. **WIND LOAD PROVISIONS**
1. Plan must be sealed by an Engineer/Architect or certified by the Contractor
  2. Plan shall specify whether the Florida Residential Code 2004 or an alternate methodology listed in FRC 2004 section R301.2.1.1 is used to meet the wind load requirements of the code
  3. Plan shall specify wind speed, importance factor, wind exposure, internal pressure coefficient, and design pressure for all the openings of the building
  4. Product Approval Specification Sheet for all doors, windows/mullions, siding, roofing, skylights/garage doors
- D. **ELECTRICAL PLAN**
1. Two (2) sets of plans showing all electrical devices of the system as well as the smoke alarms, meter location, panel size/location, and weatherproof/GFCI receptacle locations
- E. **PLUMBING PLAN**
1. Two (2) set of plans showing the location of all the plumbing fixtures
- F. **MECHANICAL PLAN**
1. Two (2) sets of plans including a duct layout, Manual D and Manual J
  2. Four (4) sets of the Florida Energy Calculation Form
  3. Gas Layout