



**Marion County
Board of County Commissioners**

Parks and Recreation

111 SE 25th Ave.
Ocala, FL 34471
Phone: 352-671-8560
Fax: 352-671-8550

CONCESSIONAIRE APPLICATION AND PERMIT

Business Name			
Owner Name			
Mailing Address			
Email			
Telephone		Cell Phone	
Parks/Facility		Number of Workers	
Specific Location Requested (Final to be determined by Department)			
Concession Items/Services to be Sold (be specific as only approved items/services may be sold. Attach a separate sheet if necessary).			
Dates of Service. Provide begin date and if appropriate, end date.			
Typical Payment Terms are listed. Provide details of alternative proposed payment terms if appropriate.	_____ % of gross sales or \$ _____ each month, whichever is greater		
Additional Information (if appropriate)			

FILLABLE FORM

Acknowledgement of Permit Terms - Should the application be approved and a permit issued, the below listed terms will be applicable.

1. Only approved concession items/services may be sold.
2. Only workers who have completed a *Concessionaire Background Authorization* form and met the County's background requirements as demonstrated through County's screening process are approved to work for the concessionaire under the issued permit.
3. Concessionaire will be responsible for all damage and litter generated by concession operation and for ensuring that proper trash receptacles are utilized.
4. The County may terminate the permit with or without cause at any time and without notice.
5. Concessionaire must provide his/her own equipment as needed to properly provide the items/services indicated. Power (if needed) must be self-contained (i.e. within the concession cart) or provided with a quiet running generator. The generator will not be situated to cause a trip hazard or disturb other guests due to noise and / or fumes. Connection to park power is not permitted without the prior approval of the Department for a fee.
6. Any advertising (signage, displays, flyers, brochures, etc.) requires the pre-approval of the Department.
7. Concessionaire shall not "push" sales to park patrons and shall not amplify sound.
8. The sale of alcohol or tobacco products is prohibited. The use of tobacco products by concessionaire while operating the concession in a County park is prohibited; and the possession and/or consumption of alcohol is strictly prohibited.
9. Concessionaire shall maintain at all times all state, County and/or city required licenses and permits required for the performances of services to be provided. Concessionaire shall at all times comply with all appropriate laws, regulations and ordinances applicable to the permitted services.
10. In the performance of the permitted services, the concessionaire will be acting in the capacity of an "independent contractor" and not as an agent, employee, partner, joint venture, or associate of the County. The concessionaire shall be solely responsible for the means, methods, techniques, sequences, and procedures utilized by the concessionaire in the full performance of the services permitted.
11. County reserves the right to modify the terms of the permit at any time at County's sole discretion and for County's convenience.

Required Submittals -

- Applicable State of Florida Department of Business and Professional Regulation License(s).
- Applicable Occupational License(s), if operating in incorporated City boundaries.
- Applicable Certifications appropriate for services to be provided.
- Photograph of equipment to be utilized in the provision of concession services.
- Certificate of Liability Insurance showing Marion County as an Additional Insured and in the amounts provided on the Insurance and Indemnification Form.
- Background Authorization Forms for Concessionaire and any proposed employees/assistants and all required documentation (including photo ID).
- Mini Business Plan including financial statements, experience to operate proposed business and plan for future success.

The County reserves the right to deny any application for a concession operation in a County park without cause or justification and to manage such permits for the benefit of the public at the County's sole discretion. If the application is approved, the County will issue a permit stating in detail the terms under which said permit is issued, some of which are listed above. The County may cancel said permit at any time.

Concessionaire's Signature / Date: _____

County Use Only:

- | | |
|--|-------|
| <input type="checkbox"/> Is there nearby competition? If yes, where ? | _____ |
| <input type="checkbox"/> Does an owner/principal reside in Marion County? | _____ |
| <input type="checkbox"/> Background Check Completed on | _____ |
| <input type="checkbox"/> All required submittals are on file; confirmed by | _____ |
| <input type="checkbox"/> Meets goals of Department Business Plan / Master Plan / Other | _____ |
| <input type="checkbox"/> A copy of the Department's Business Plan / Master Plan provided | _____ |
| <input type="checkbox"/> Parks and Recreation Advisory Council approval on | _____ |
| <input type="checkbox"/> Board of County Commissioner approval on | _____ |
|
 | |
| <input type="checkbox"/> Director's Signature / Date | _____ |