

## **HAZARDOUS WASTE SPOTTER**

### **MAJOR FUNCTION**

This position is responsible for the inspection of waste received at the landfill for hazardous waste and ensuring its proper disposal. This position ensures the safe flow of traffic within the landfill, ensuring that the public are kept at a safe distance from all heavy equipment. Inspecting all garbage loads for hazardous and flammable materials, keeping it out of the waste stream in compliance with FDEP permitting requirements.

### **ESSENTIAL FUNCTIONS**

The following statements describe the principal functions of this job and its scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including working in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the work load.

- Actively inspects and removes hazardous waste from all loads of solid waste disposed at the landfill. This includes waste such as reactive chemical, propane tanks, used tires, and appliances.
- Directs residents and franchise haulers and provide correct disposal information as to the appropriate areas of landfill to dispose of various kinds of waste.
- Provide with precision, stacking directions for residential and commercial vehicles in close proximity to each other, into the working face of the landfill and transfer station for disposal purposes.
- Coordinate the stoppage of various activities within the Landfill and transfer station in order to pull hazardous waste materials from the waste streams.
- Report of all emergencies (fires/gas leaks) occurring, to the proper authorities; and contacting the proper manager/supervisor within a given time frame.
- Conduct quality control measure on various wastes coming into the landfill and transfer station to identify hazardous waste and its removal before it enters the waste stream.
- Attend classes and meetings for training certification, such as hazardous waste spotter and continuing education credits, meeting safety requirements.
- Provide fuels and related additives to all heavy equipment operating in the landfill when needed.
- Practice a safety first policy in the work environment. Adheres to established safety and health policies and procedures to ensure safe working conditions for self, equipment operators and other landfill staff.
- Prepare daily log sheets to report tonnages from various equipment/vehicles/transfer trailers for correct billing and invoicing.

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- Required to report to work at the appointed hour, as scheduled, and to work the entire assigned schedule.

### **SECONDARY FUNCTIONS**

- Performs other duties as assigned.

### **CUSTOMER SERVICE**

This is a front-line position for providing excellent customer service to members of the general public and other County employees. Personal contact occurs with other employees of the unit, employees of other departments in the County, citizens, and customers of the department. Service is provided in person and by phone contact.

### **SUPERVISION**

This position has no supervisory responsibility.

### **EDUCATION, EXPERIENCE, LICENSES, CERTIFICATIONS**

#### **Education and Experience**

High school diploma or general education degree (GED) preferred; or equivalent combination of education and experience.

#### **Licenses**

Valid Florida Driver License.

#### **Certifications**

Hazardous Waste Spotters Certificate or ability to obtain within 6 months of hire date.

### **JOB SKILLS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements are representative of the required knowledge, skills, and abilities.

#### **Language Skills**

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. .
- Ability to write routine reports and correspondence.

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- Ability to speak effectively before groups of customers or employees of the organization.

### **Mathematical Skills**

- Ability to add and subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

### **Problem Solving Ability**

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Can explain records, procedures to others as lead worker.
- Requires judgment regarding use of equipment, tools or material.

### **Specialized Skills and Abilities**

- Knowledge of the rules and regulations pertaining to the proper disposal of hazardous waste.
- Ability to remain calm in stressful situations.
- Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, and considering larger organization or team goals rather than individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

### **Machinery and Equipment**

This employee will be required to operate a telephone, fax machine, copy machine, and other general office equipment, as well as various tools, shovels, and a pick up truck.

## **PHYSICAL DEMANDS**

While performing the duties of this job, the employee will occasionally be required to sit, climb or balance, stoop, kneel, crouch or crawl, and to lift up to 75 pounds; and frequently be required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, talk or hear taste or

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smell.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee will continually be exposed to wet or humid conditions; will frequently be exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions of extreme heat or cold, and vibration. The typical noise level for this environment is loud.

Established: 10/99

Pay grade: 5

Job Description Number: 8025

Category: 8

Status: NE

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