

HEAVY EQUIPMENT OPERATOR II

MAJOR FUNCTION

This is skilled work in the operation of heavy equipment to repair and maintain the roads and right-of-ways of Marion County.

ESSENTIAL FUNCTIONS

The following statements describe the principal functions of this job and its scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including working in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the work load.

- Operates various pieces of heavy equipment with a high degree of proficiency while performing maintenance on County roads and right-of-ways and on special projects.
- Performs as a lead worker over a small group of employees while working on assigned tasks and special projects. Includes assigning, directing, and monitoring the work of the crew.
- Responsible for ensuring all work and activities are performed safely and in accordance with County and division policies.
- Performs routine light maintenance and servicing on all assigned vehicles and equipment to ensure safe and continuous operation.
- Trains and instructs other employees on the safe and proper use of various pieces of heavy equipment, proper maintenance procedures and division policies and procedures.
- Loads, secures and transports heavy equipment to various job sites and locations throughout the County.
- Completes all required paperwork to include work reports, equipment and vehicle checklists and time sheets.
- Occasionally performs manual labor associated with construction and maintenance. Includes the use of various hand tools and gas powered equipment.
- Required to report to work at the appointed hour, as scheduled, and to work the entire assigned schedule.

SECONDARY FUNCTIONS

- May occasionally perform duties of subordinate positions.
- May be required to work extended shifts after hours, on weekends, or on holidays in emergency situations.

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- Performs other duties as assigned.

CUSTOMER SERVICE

This position provides indirect customer service to members of the general public by providing road safety, and direct customer service to other employees of the department. Personal contact occurs with citizens on a daily basis and with other departments in the County on a limited basis, usually to provide information in person and by phone contact.

SUPERVISION

Routinely functions as a lead worker for a small group of employees (assigned crew). Includes assigning, evaluating, and reviewing the work of other subordinate employees. Also may fill in for Crew Leader during his or her absence.

EDUCATION, EXPERIENCE, LICENSES, CERTIFICATIONS

Education and Experience

High school diploma or general education degree (GED) and six years experience or training as an equipment operator; or equivalent combination of education and experience.

Licenses

Possession of a valid Florida CDL Class A License required. Tanker endorsements are preferred.

JOB SKILLS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements are representative of the required knowledge, skills, and abilities.

Language Skills

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively one on one and to groups of employees.

Mathematical Skills

- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.

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- Ability to apply concepts of basic algebra and geometry.

Problem Solving Ability

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Can explain records, and procedures to others as lead worker.
- Requires judgment regarding use of equipment, tools or material.

Specialized Skills and Abilities

- Ability to keep detailed records on machine operation.
- Knowledge of the operation and maintenance of various heavy equipment.
- Knowledge of the occupational hazards and necessary safety precautions in the operation of automotive equipment.
- Ability to understand and follow oral and written instructions.
- Skill in the operation of complex construction and maintenance equipment.
- Physical strength and agility sufficient to operate heavy construction equipment over rough terrain.
- Ability to cross train for other positions within the division.
- Ability to remain calm in stressful situations.
- Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, and considering larger organization or team goals rather than individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

Machines and Equipment

Must have the ability to proficiently operate the various hand tools of the trade, as well as the following: chainsaw, pole saw, weed eater, pavement saw, compactor, chipper, lawn mower, thermal patch unit, pickup truck, tractor, batwing attachment, single-axle dump truck, chipper truck, thermal patch truck, front-end loader, tree trimmer with attachment, tandem-axle dump truck, grapple truck, motor grader, bucket truck, tractor trailer, dozer, grade-all and a two-way radio.

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PHYSICAL DEMANDS

While performing the duties of this job, the employee will occasionally be required to climb or balance, stoop, kneel, crouch, or crawl, and lift up to one hundred pounds; will regularly be required to stand, walk, sit, use hands to finger, handle, or feel, to reach with hands or arms, and lift up to one hundred pounds; and will frequently be required to talk or hear. Special vision requirements include close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee will occasionally be exposed to high, precarious places, toxic or caustic chemicals, and risk of electric shock; will regularly be exposed to fumes or airborne particles and vibration; and will frequently be exposed to moving mechanical parts and outdoor weather conditions. The noise level for this environment is loud.

Established: 10/99

Pay grade: 12

Job Description Number: 7033

Category: 7

Status: NE

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