

LIGHT EQUIPMENT OPERATOR

MAJOR FUNCTION

This is semiskilled work in the operation of several types of light equipment in connection with the maintenance and operation of highway facilities to ensure the safety and welfare of the general public.

ESSENTIAL FUNCTIONS

The following statements describe the principal functions of this job and its scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including working in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the work load.

- Operates various pieces of light equipment while performing maintenance on County roads and right-of-ways and while performing work on special projects.
- Operates various pieces of small equipment to include chain saws, pole saws, weed eaters and vibratory compactors.
- Maintains operational safety by setting up work zones and adhering to established policies and procedures.
- Occasionally uses various hand tools while performing maintenance and construction on County road and right-of-ways.
- Performs routine light maintenance on vehicles and medium equipment to ensure safe and continuous operation.
- Handles hazardous and non-hazardous materials required in the maintenance of County roads and right-of-ways and cleaning of various equipment.
- Completes all required paperwork to include work reports, equipment and vehicle checklists and time sheets.
- Required to report to work at the appointed hour, as scheduled, and to work the entire assigned schedule.
- Respond to emergencies and pull on-call.

SECONDARY FUNCTIONS

- Performs duties of subordinate positions.
- May be required to work extended shifts after hours, on weekends, or on holidays in

LIGHT EQUIPMENT OPERATOR

emergency situations.

- Performs other duties as assigned.

CUSTOMER SERVICE

This position provides indirect customer service to members of the general public by maintaining road safety and direct customer service to other employees of the department. Personal contact occurs with citizens on a daily basis, and employees of other departments in the County on a limited basis, usually by provided information in person and by phone contact.

SUPERVISION

May function as a lead worker for a small group of employees (one to five) in the absence of a designated lead position. May review the work product of others, provide direction, guidance, advice, and assistance to others on work assignments.

EDUCATION, EXPERIENCE, LICENSES, CERTIFICATIONS

Education and Experience

High school diploma or general education degree (GED), and two years related experience and/or training, or an equivalent combination of education and experience.

Licenses

Possession of a valid Florida Class B CDL.

Certifications

Hazardous Material (24 hour)
Maintenance of Traffic (MOT) Flagging
National Incident Management System (NIMS) IS-700
CPR
Or the ability to obtain with 12 months of hire date.

JOB SKILLS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements are representative of the required knowledge, skills, and abilities.

Language Skills

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.

LIGHT EQUIPMENT OPERATOR

- Ability to speak effectively one-on-one with customers and employees of the organization.

Mathematical Skills

- Ability to calculate figures and amounts to such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.
- Ability to apply concepts of basic algebra and geometry.

Problem Solving Abilities

- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.
- Ability to deal with problems involving a few concrete variables in standardized situations.
- Ability to explain records and procedures to others as lead worker.
- Requires some judgment regarding use of equipment, tools, or materials.

Specialized Skills and Abilities

- Ability to safely operate assigned equipment in a safe manner. Substantial knowledge of methods, materials, tools, and standard practices of light equipment.
- Knowledge of all laws and County regulations pertaining to the operation of equipment.
- Ability to make minor repairs on equipment.
- Ability to remain calm in stressful situations.
- Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, and considering larger organization or team goals rather than individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

Machines and Equipment

Must have the ability to proficiently operate the following: chainsaw, pole saw, weed eater, pavement saw, shovel, rakes, traffic control flag, broom, hand tamper and a pickup truck, batwing mower, patch truck and single axle dump truck, and a two way radio.

LIGHT EQUIPMENT OPERATOR

PHYSICAL DEMANDS

While performing the duties of this job, the employee will occasionally be required to stand, walk, stoop, kneel, crouch, crawl, and lift up to one hundred pounds; will regularly be required to climb or balance; and will frequently be required to sit and to use hands to finger, handle, or feel. Special vision requirements of this position include close and peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, this employee will occasionally be exposed to toxic or caustic chemicals and risk of electrical shock; will regularly be exposed to high, precarious places, fumes or airborne particles, and vibrations; and will frequently be exposed to moving mechanical parts and outdoor weather conditions. The noise level for this environment will be loud to very loud.

Established: 10/99	Category: 8
Pay grade: 6	Status: NE
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