



Marion County Government Board of County Commissioners

Surplus Computer Equipment Donations Information

Government and any private not-for-profit agency that is tax exempt under the provisions s.501 of the Internal Revenue Code of 1954 may request a donation of Marion County Government surplus computer equipment. Not-for-profit agencies are required to have a principle mission from one or more of the following areas: Public health and welfare; Education; Environmental restoration and conservation; Civil and human rights; Relief of human suffering and poverty.

Government and private not-for-profit agencies requesting computer equipment donations shall complete a "*Used Computer Equipment Donation Application*". When the agencies accept the donation of surplus computer equipment, they will be required to sign the "*Used Computer Equipment Donation Agreement*".

Completed forms must be submitted to the Marion County Information Technology Department; Surplus Equipment Donations; 2511 SE 3rd St, Ocala, FL 34471; (352) 671-8802 or Fax (352) 671-8811. All requests will be reviewed. The final authority for all donations of used computer Equipment shall be the Board of County Commissioners.

The required forms are available for download below.



Marion County Board of County Commissioners

Used Computer Equipment Donation Request Application

Completion of all items is required

Legal Organization Name: _____

Address: _____

City: _____ **State:** ____ **Zip:** _____

Mission and Description of Organization: _____

Primary Contact Name: _____

Phone Number: _____ **Fax No:** _____

Email Address: _____

Proposed use of Equipment: _____
