ADOPTED

MARION OAKS MSTU ADVISORY BOARD
FOR RECREATION SERVICES AND FACILITIES
Tuesday, June 12, 2018

ROLL CALL:
Board Members
Alice Mitchell-Chairperson
Carole LaMotte – Vice Chairperson
Douglas Kerr
Kathleen Martin
Bobby Whipple

Marion County Marion Oaks MSTU Representatives – All Present
MSTU/Assessments Director, Shawn A. Hubbuck
Marion Oaks Community Center Manager: David Pierce
Marion Oaks Recreation Coordinator: Kari Coates
Staff Assistant III: Marlene Maldonado

General Public: See Sign In-Sheet

Chairperson Alice Mitchell called the meeting to order at 9:31 AM.
Chairperson Alice Mitchell requested everyone rise for the Pledge of Allegiance.

VOTE ON ACCEPTANCE OF MINUTES:
Chairperson Alice Mitchell presented the May 8, 2018 draft of minutes for adoption. A motion was made by Kathleen Martin, seconded by Bobby Whipple to accept the minutes. Approved by all.

RECREATION COORDINATOR REPORT:
Kari Coates reported that long-time member Sam Leach has passed away. Mr. Leach was very involved with Senior Services and our Pool League. His children will be having a memorial luncheon at the end of July.

- **Boogie Woogie Dance**
  Care Plus sponsored our Boogie Woogie Dance and it went very well. Care Plus is interested in doing these dances four times a year and would like to sponsor three more dances.

- **Garage Sale**
  Did well and we will try to do it once again in the Fall.

- **Memberships**
  Membership is up across the board both for adults and the kids. The kids have been here every day since school let out for the Summer, and we have not had any issues.

- **Food Trucks**
  Food Trucks are doing well, everyone seems to enjoy them. They will be coming every Friday evening between 4 p.m. and 7:30 p.m.

- **Two New Instructors**
  A Hip/Hop Cardio Program will be starting soon and a Children’s kickboxing program will be starting. We also have a third instructor that will be coming in to do the KETO Diet. Scott Hughes, Art Teacher will be coming in at the end of the month for a one day art program in pencil art.
RECREATION COORDINATOR REPORT (cont'd):

- NBA Program
  Our NBA Program did very well. It ended the end of May and the parents were very pleased with the value they received for the program. The cost for the program was $20 and included a t-shirt, basketball, mouthpiece, water bottle and trophy at the banquet. Our 2nd season of the Jr. NBA has started and between the two sessions we've signed up over 50 plus children.

- BRAZEN
  We've teamed up with BRAZEN which will offer a one day event on June 26th at the Auditorium. They will be giving away a computer and will have different activities for children ages 11 to 18.

- Bike Rodeo
  There will be a Bike Rodeo held in July on the Basketball Grounds, where we will be teaching bike safety and have lots of games and prizes.

COMMUNITY CENTER MANAGER REPORT

ONGOING PROJECTS:
Retention Pond & Walking Trail
It was last reported that sod work remained on our Retention Pond and the relocation of the walking trail remained to be completed. Both projects are now 100% completed. The cost for the walking trail relocation and work done on flooding issues was $31,609. The Retention Pond was covered by Marion County. We did not have to pay for that.

Proposed Splash Pad: Last month it was reported that the Splash Pad plans were being reviewed by the Florida Dept. of Health. If any new developments happen while the Advisory Board is on recess that need Board Approval, the Board Members will be contacted and a special Advisory Board Meeting will be called.

MAINTENANCE:
The water backflow device on the Ballpark Property failed and needed to be replaced. Cox Fire performed the work and the cost was $750. These devices are required to prevent contamination of the Public Water System.

PROPOSED BUDGET 2018/19:
Our 2018/2019 proposed budget will go before the Board of County Commissioners on July 19th at 1:30 pm. Chairperson Alice Mitchell and David Pierce will attend, as the MSTU Director – Shawn Hubbuck presents our proposed budget for adoption.

STAFFING: We are currently fully staffed and have no vacant positions. We are happy to report that Kari Coates had a short FMLA Leave and is back and doing well.

ANNUAL INVENTORY INSPECTION:
Marion County conducted our annual inventory of all capital assets on June 5th and found no issues and all assets were accounted for.

SAFETY INSPECTION:
Marion County Risk Department conducted a Facility Safety Inspection on June 6th. As soon as we receive a complete inspection report with their recommendations, it will be forwarded to the Advisory Board Members.
ADOPTED

INCIDENTS REPORT: There were two incidents to report. One teen who is currently on our trespass list for vandalism and behavior issues was seen on the Grounds and subsequently arrested by the Sheriff’s Department. The other incident involved youth swimming in the Retention Pond after the Mother gave them permission to do so. Staff explained to the mother that it is not permitted. Alice Mitchell-Advisory Board Chair, was witness to the incident and after some discussion with David Pierce, it was determined that signs should be posted prohibiting anyone from the Retention Pond. The signs have been ordered and once the signs come in they will be posted.

AUCTION: Our next community auction will be held Thursday, 6/14/18 at 6 p.m. David Pierce is asking that Board members please support the auction and get the word out as the auction has been struggling as of late.

WALKING TRAIL AND SPLASH PAD: Discussion ensued regarding the Walking Trail. Board Member-Douglas Kerr along with David Pierce didn’t think the water flow was correct or the grading was not going in the right direction for the water flow. David Pierce contacted Pete Hodges, the County Project Manager and the contractor was called and the issue was corrected. Last week because of the heavy rains, Mr. Kerr noticed that there was some flooding at the back end of the tennis courts. He was asked to send David Pierce a picture of the flooding since there is a one year warranteed on the work that was done and a picture would help with the correcting of this issue.

Discussion ensued regarding the splash pad and Shawn Hubbuck MSTU Director responded to Douglas Kerr’s questions, reporting that $15,400 was spent for the engineering cost and the budget number is $185,000, making a total of $207,905.

Alice Mitchell read a letter from Myra Tedder to The Board, thanking them for the Humanitarian Award given to her on April 10, 2018.

PUBLIC COMMENTS: NONE
NEW BUSINESS: NONE
OLD BUSINESS: NONE

NEXT ADVISORY BOARD MEETING

Our next meeting is scheduled for September 11, 2018 at 9:30 a.m.

Alice Mitchell asked the Board for a motion to adjourn, motion was made by Kathleen Martin and seconded by Bobby Whipple. Approved by all.

Meeting was adjourned at 10:05 AM.
Minutes Submitted by Marlene Maldonado

Alice Mitchell  9-11-18
Chairperson Alice Mitchell  Date