ADOPTED

MARION OAKS MSTU ADVISORY BOARD
FOR RECREATION SERVICES AND FACILITIES
Tuesday, October 8, 2019

ROLL CALL:
Board Members
Alice Mitchell-Chairperson – excused absence
Carole LaMotte
Douglas Kerr
Kathleen Martin – Vice Chairperson
Bobby Whipple

Marion County Marion Oaks MSTU Representatives – All Present
MSTU/Assessments Director, Shawn A. Hubbuck
Marion Oaks Community Center Manager: David Pierce
Marion Oaks Recreation Coordinator: Kari Coates
Staff Assistant III: Marlene Maldonado

General Public: See Sign In-Sheet

Vice Chairperson Kathleen Martin called the meeting to order at 9:40 AM.
Vice Chairperson Kathleen Martin requested everyone rise for the Pledge of Allegiance.

VOTE ON ACCEPTANCE OF MINUTES:
Vice Chairperson Kathleen Martin presented the September 10, 2019 draft of minutes for adoption. A motion was made by Douglas Kerr and seconded by Carole LaMotte to accept the minutes. Approved by all.

RECREATION COORDINATOR REPORT
- National Pizza Day
  Was a huge success and sold out in 30 minutes
- Hispanic Heritage Dance
  Went over very well. The event DJ was our staff member Victor Adams. We had a live performance by the local group “Tono y su Banda”. The group initially volunteered a few members to perform, but surprised us with the whole band and performed and donated their time for three hours. Everyone was very pleased with the dance and the dance will be added as an annual event to the recreation schedule.
- Breast Cancer Walk – October 4th
  Took place on the walking trail. Everyone had fun and there was a nice turnout.
- Community Garage Sale – October 5th
  Has grown each year and hopefully will continue to grow. There is no staff involved in working this event.
- Spanish Language Diabetes Class – October 17th
  Elder Options is back offering their 6 week diabetes class. This time it will be offered in Spanish.
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RECREATION COORDINATOR REPORT – cont’d:

- **Bootastic – October 18th**
  We will be offering a bounce house and slide this year. Homes in Partnership, Inc. has donated $250 towards the cost of the rentals. Staff member Victor Adams will once again be the DJ at this event. We will have yard games and our safe trick-or-treat stations. All Board members are encouraged to work a Station, and all organizations are invited to participate.

- **Outdoor Movie for Halloween and Halloween – October 25th**
  We will be offering an outdoor Halloween-themed movie and on Halloween staff will be passing out candy here at the Recreation and Fitness Center.

- **Annual Garage Sale – November 2nd**
  Will be taking place in the Community Center grounds. We encourage all of our organizations to participate.

- **Thanksgiving Luncheon – November 21st**
  Will be held in the Auditorium. The cost for a ticket is $10 and includes a complete meal.

COMMUNITY CENTER MANAGER REPORT

2019-2020 ADOPTED BUDGET: October 1st starts the new budget year and a copy of the newly adopted budget has been placed in each board member’s folders. David Pierce assured Board Members that he is always available if they have any questions or concerns regarding the budget. David also included an expense line item summary report for budget year 2018-2019 which ended September 30, 2019. The report basically summarizes beginning balances and total expenses for each account for the 2018-2019 budget year. David reminded the Board to keep in mind that any unspent funds listed under available balance are forwarded into our new 2019-2020 Budget.

STAFFING: We currently have two vacant positions – a full-time maintenance technician and a full-time recreation leader. Thomas Wilcox was selected for the full-time maintenance technician position and starts on October 14, 2019. A selection was made for our full-time recreation leader position and we are awaiting HR approval and have no start date as of yet.

MAINTENANCE: The splash pad is currently out of service. The chemical sensor failed which prevented the automatic chemical feeder to work correctly. The part is under warranty and we are waiting to receive it, a duplicate part was also ordered to have on hand for future use. On September 23rd Midstate Electric came out to repair our outdoor pole lighting that failed. The cost was $700.

MISCELLANEOUS:
The community auction is Thursday, October 10th at 5pm. The Board was asked to please support the auction. It is a good fund-raiser for our organizations. The auction is scheduled again for November and December. If the number of participants don’t increase, we may have to shut down the auction.

Tonight’s guest speaker at the Civic Association Meeting is Commissioner Kathy Bryant. She will be answering questions about the 49th Avenue expansion. The meeting starts at 7pm and David Pierce encouraged everyone to attend.
PUBLIC COMMENT: none

OLD BUSINESS: None

NEW BUSINESS:

1. Set date and time to unveil two designated Reserved Combat Wounded parking spaces
   David Pierce suggested to the Board that we designate Tuesday, November 12th as the unveiling date since this is the day after Veteran’s Day, and is the day of our next scheduled Board Meeting. We can have the unveiling ceremony either before or after the board meeting. Discussion ensued.

   A motion was made by Douglas Kerr to have the ceremony on November 12, 2019 at 9:00 a.m., and seconded by Bobby Whipple. Approved by all.

2. Proposed additional requirement for Marion Oaks registered organizations to participate in a minimum of two recreation events per year. If requirement not met the organization forfeits the benefit of two free events.
   David Pierce advised the Board that some organizations do not participate in any of our recreation events. We have 12 organizations where The Board has approved to waive rental fees, and we feel they should at minimum participate in two of our major yearly events such as Easter, Christmas or Bootastic. Some of these organizations have declining membership and their participation at these events could only benefit them.

   A motion was made by Douglas Kerr that any registered organization with two free events will be required to participate in two recreation events per year or forfeit their waived rental fees. The motion was seconded by Kathleen Martin and approved by all.

NEXT ADVISORY BOARD MEETING
Our next meeting is scheduled for November 12, 2019 at 9:30 a.m. Vice Chairperson Kathleen Martin reminded everyone to meet at the West side of the annex building at 9 am for the parking space ceremony.

Vice Chairperson Kathleen Martin asked the Board for a motion to adjourn, motion was made by Carole LaMotte and seconded by Bobby Whipple. Approved by all.

Meeting was adjourned at 9:52 a.m.
Minutes Submitted by Marlene Maldonado

Vice Chairperson, Kathleen Martin 11-12-19