

**RAINBOW LAKES ESTATES ADVISORY COMMITTEE
MEETING AGENDA
(Page 1)**

DATE: February 20, 2020

- **As a courtesy to others, *silence* your cell phones and other electronic devices before entering the building.** If you need to take a call please step outside.

- If you want to address the Advisory Board, you may do so during either the “Agenda Item Public Comment” portion (if related to a specific item on this agenda) or the “General Public Comment” portion for all other comments.

- **When you stand up to speak, state your name and address for the record.** You must provide any documentation to the Staff Assistant. Also any information you provide will become part of the official public record.

- Please keep comments to no more than two minutes, focus on specific issues, and refrain from making sales pitches or personal remarks directed at staff or board members.

General public items, consent agenda items and other items that the board is expected to discuss will be listed on the agenda available at the front door.

Call to Order

Invocation and Pledge of Allegiance

Roll call

Vote for Vice-Chairman

Announcements

1. **AGENDA ITEM PUBLIC COMMENT:** *Reserved for comments related to items specifically listed on this agenda.* Scheduled requests will be heard first and limited to five (5) minutes. Unscheduled requests will be limited to two (2) minutes. For unscheduled requests the public comment request sign in sheet is located at the entrance. Please limit your comments to a specific issue. If the request or matter requires investigation the Chairman will refer to staff to follow-up with the person making the request. Citizens may contact Rainbow Lakes Estates Administration **by 5:00 p.m. the Friday before the meeting** at 352-489-4280 to request to speak.

BREAK

**RAINBOW LAKES ESTATES ADVISORY COMMITTEE
MEETING AGENDA
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DATE: February 20, 2020

2. APPROVAL OF MINUTES:

- 2A. December 12, 2019
- 2B. January 16, 2020

3. Advisory Committee Member Reports

- Chairman/Building & Grounds: Dallas Seveland
- Vice-Chairman:
- Code Enforcement: Rebecca Brace
- Finance/Long Range Planning:
- Fire Protection:
- Levy County Representative: Vance McMahon
- Roads: James Johns

4. Special (select or ad hoc) Committees/Guests:

- Shawn Hubbuck, MSTU Director
 - 4A. Tower Direction
 - 4B. Communicator

BREAK

5. CONSENT: A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion unless desired by a Board Member.

6. Board Items

6A. Job Assignments

7. GENERAL PUBLIC COMMENT: Scheduled requests will be heard first and limited to five (5) minutes. Unscheduled speakers will be limited to two (2) minutes. Citizens may contact Rainbow Lakes Estates Administration **by 5:00 p.m. the Friday before the meeting** at 352-489-4280 to request to speak.

8. Announcement.

Advisory Board Budget Workshop March 11, 2020 at 10:00am in the Clubhouse.
Advisory Board Meeting March 12, 2020 at 6:30pm in the Clubhouse.

2A

The December 12, 2019 meeting of the Rainbow Lakes Advisory Committee was called to order by Chairman William McAvay. Other committee members present were Rebecca Brace, James Johns, William McAvay, Vance McMahon, Dallas Seveland and Steve Stritzinger. The meeting was opened with the Pledge of Allegiance. An election for the Chairman and Vice Chairman was held, Steve Stritzinger gained the Chairman position and Dallas Seveland gained the Vice Chairman position.

General Public Comment (1A) NONE: Reserved for comments related to items specifically listed on this agenda.

Approval of Minutes (2A November 8, 2019):

Motion made by Johns, seconded by McMahon to accept minutes of November 8, 2019 (2a). Motion carried.

Committee Reports (3):

Chairman/Finance: McAvay reported for November 2019 General Gov't Expenditures \$9,536.08; Road and Street Expenditures \$22,613.76; Revenue \$47,423.71; Fire Services Expenditures \$3,852.28, Revenue \$29,043.37; Road Construction Expenditures \$223,580.08, Revenue \$59,727.94; Recreation Expenditures \$5,724.46, Revenue \$6,829.89.

Code: Brace reported two calls, one of which already had a case turned in. Both calls were for debris pickup.

Fire Protection: Stritzinger reported that there were approximately 141 hours of training and 4 calls for the month of November. Stated that hydrant testing had been done. All but three fire hydrants have been painted and remaining three will be painted by the end of the year. 1 person in the "Grow as You Go" program. Training took place in Volusia County. Two prospective fire fighters turned in applications.

Building & Grounds: Seveland reported that the new gazebo passed inspection after modifications. Awaiting estimates on signage on the brick walls. Currently there are four employees and two open positions. There are several jobs awaiting attention. A resident included that there is overgrowth on an intersection on Soundview. Spicuzza responded that an email would be sent to the county for it to be addressed. Question was brought up about the progress of the repair of a pole. Spicuzza reported that she got an estimate for approximately \$3,500.00 for the repair and that it will be put out for quote.

Levy County: McMahon reported that nine places along the west end of Pensacola where the visibility of oncoming traffic is limited and may be dangerous. Discussion followed about adding on to a contract for making the changes to the road. Motion made by McMahon, seconded by Johns to get a quote from the contractor to get the rest stripped of the road or have just humps striped. Motion carried.

Roads: Johns reported that the road striping is done. Zone 3: Tree trimming should be completed by the next week. Zone 4: Tree trimming to be started after Zone 3 is completed.

Board Items (6): McAvay reviewed the 2020 calendar including Budget Workshops. Motion made by Johns, seconded by Brace to accept the dates for the 2020 meetings. Motion carried. It was discussed that there was no demolition permit needed for the removal of a tower, so there would be no additional cost.

General Public Items (7):

7A. Ron Andrus – 110th Place – Stated that the crepe myrtle that he brought up in the previous meeting was still not removed. Stated that this was a good time of the year to take care of it and that the Domino Club would be willing to service it. Motion made by Stritzinger, seconded by Seveland to remove the trees in the first median. Motion carried. Comment was made to install "drought-resistant" landscape. Discussion followed. Motion made by Johns, seconded by Seveland to get a quotes/designs to spruce up the entrance to include the signs. Motion carried. Seveland commented on the dilapidation of the Garden Club Monument at the Library. Discussion followed.

Angel Colon – Kingfish Rd. – Requested that the Domino Club would like to be exempt from fees and added that the VFW monument be updated. Discussion followed.

Motion made by McMahon to adjourn at 7:18 PM.

ZB

The Rainbow Lakes Estates Advisory Committee was called to order by Chairman Steve Stritzinger at 6:30 PM on January, 16th 2020. The meeting was opened with the Pledge of Allegiance. Committee roll call was made at 6:32 PM. The committee members present were Steve Stritzinger, Rebecca Brace, James Johns, and Dallas Seveland. There were six attendees from the public. Stritzinger said that he was to step down from the board, because he holds the Fire Protection Advisor position, but it was agreed upon that the meeting would be completed. There were 51 calls for the Fire Department of which 21 were attended to in 2019.

General Public Comment (1A) NONE: Reserved for comments related to items specifically listed on this agenda.

Approval of Minutes (2A) December 12, 2019:

Brace made the motion to accept the minutes from December 12, 2019, which was seconded by Seveland.

Committee Reports (3):

Code: Brace reported 8 code enforcement calls, of which 2 were pending and 2 needed action. The calls ranged from pet issues, to odors, and other miscellaneous issues.

Chairman/Finance: A budget workshop will be held in March, 2020 to discuss the new budget. Hubbuck said that the budget deadline would be coming fast. Discussed budget and capital improvement projects. Hubbuck announced that there will probably be increases in funding and he will gather projections for the 2020 budget.

Fire Protection: Stritzinger reported that there were approximately 204 hours of training and work at the station. They received 5 calls, 2 of which were illegal burns, 2 were structure related, and 1 outside odor, which was the scent of gas. Next week Goethe Forest will be doing a controlled burn.

Roads: Johns reported that street signs for Rainbow Lakes Boulevard and Beach Boulevard have gone back out for rebid. Zone 3: Working on punch list. Zone 4: The bids are going out in about a week. There is a Port-A-Potty that needs to be removed, Pete is on top of it.

Building & Grounds: Seveland said that we were working on making the gazebo handicap accessible. The Community Center trees were trimmed and the job was well done. The broken bench was removed from garden memorial area and we received an estimate on the removal of the dead tree. District Office plans and estimates have started.

Board Items (6): Stritzinger announced the controlled burn and it was agreed upon to post further information on the Rainbow Lakes Estates Facebook Page. There was discussion about the tree debris across the street from the entrance that was left from a trimming service, near the medical office, and it was agreed that the issue will be addressed by Code Enforcement.

General Public Items (7):

Wendy Savage - Rainbow Lakes Boulevard; Savage warned that there were signs not to cross the median on Rainbow Lakes Blvd. and that there was more road space needed to make U-Turns. She commented that this could be dangerous, when combined with speeding motorists. Stritzinger commented that there two types of roads in Rainbow Lakes Estates. There are county roads and municipal roads. Hubbuck said that he will discuss possible changes to the roads with the engineers, to ensure that no penalties will be incurred due to poor construction. Savage conveyed that there was speeding taking place on Rainbow Lakes Blvd., making U-Turns dangerous.

Debbie Little - Grandview Avenue; Little asked the board whether Rainbow Lakes Estates does their own street signs, and James confirmed this with a "Yes." Little also asked about where the plant modification would be done and if it was near where Savage's issue was taking place. These two issues will be addressed separately. Discussion about possible widening of the roads for turning into driveways.

It was announced that the next meeting will be taking place on February 20th, 2020 at 6:30 PM at the Clubhouse. The January 16th Rainbow Lakes Estates Advisory Board Meeting was adjourned at 7:11 PM.



**Marion County
Board of County Commissioners**

MSTU/Assessment ▪ Rainbow Lakes Estates MSD

4000 SW Deepwater Court
Dunnellon, FL 34431
Phone: 352-489-4280
Fax: 352-465-7270

4B

**COST OF PUBLISHING RAINBOW LAKES ESTATES
COMMUNICATOR
EVERY OTHER MONTH**

11 x 17 PAPER - 2 CASES - $\$120 \times 6 = \720

24 HOURS FOR STAFF ASSISTANT TO ASSEMBLE AND PRINT - $\$234 \times 6 = \1404
(Cost increases if Manager assists.)

POSTAGE - $\$281 \times 6 = \1686

TOTAL COST ANNUALLY - $\$3810$

RAINBOW LAKES ESTATES ADVISORY BOARD

6A

Position: Finance Coordinator

FUNCTION: Represents the community in all matters relating to the acquisition and allocation of the funds required to provide manpower and services for RLE.

DUTIES: Under the direction of the Chairperson works directly with the Administrative Staff Assistant and with all parties and organizations that can directly or indirectly affect the areas of this function.

SCOPE: A working knowledge of budgeting and accounting procedures are essential to properly manage this responsibility.

PRIMARY DUTIES:

1. Appointed by RLEAB Chairperson.
2. Along with the RLE Administrative Staff Assistant is involved in the preparation of the annual budget.
3. Along with the RLE Administrative Staff Assistant, develops composite budget after receiving recommendations from the roads, buildings maintenance, buildings construction, fire, security grounds, fire, and security coordinators.
4. Prepare an analysis of revenue to budget requirements. Recommends areas of resource improvement.
5. Along with the RLE Administrative Staff Assistant submits completed budget to the board for majority approval.
6. Along with the RLE Administrative Staff Assistant monitors the expenditure of the budgeted funds and provides monthly analysis and other reports as deemed advisable.
7. Attends all meetings of RLEAB except as excused by the Chairperson.

INTERFACE Finance Dept.
MSTU Director
RLEAB members collectively

Dev. 12/24/83
Rev. 8/4/92
Rev. 4/5/93
Rev. 6/2/99
Rev. 11/17/2010
Rev. 8/17/17

RAINBOW LAKES ESTATES ADVISORY BOARD

Position: Fire Coordinator

- FUNCTION:** Represents the community in all matters relating to the protection and safety as pertains to fire.
- DUTIES:** Under the direction of the Chairperson works with all parties and organizations that can directly or indirectly affect the areas of this function.
- SCOPE:** Must be familiar with the zoning codes of Marion County and the fire codes as promulgated by the County Fire Marshall and should have general knowledge of the insurance regulations and cost benefits of proper construction and safety equipment, i.e., smoke alarms and fire retardant materials.
- PRIMARY DUTIES:**
1. Appointed by RLEAB Chairperson as liaison to RLEVFD.
 2. Responsible and knowledgeable of fire regulations and their implementation in the area of RLE.
 3. Attends all meetings of RLEAB except as excused by the Chairperson.
 4. Recommends to AB application of fire assessment funds.
- INTERFACE:** RLEVFD
RLEAB members collectively
Residents of RLE

Dev. 11/30/83
Rev. 10/15/86
Rev. 4/5/93
Rev. 6/2/99

RAINBOW LAKES ESTATES ADVISORY BOARD

Position: Public Safety Coordinator

- FUNCTION:** Represents the community in all matters relating to the protection and safety as it pertains to fire and law enforcement.
- DUTIES:** Under the direction of the Chairperson, works with all parties and organizations that can directly or indirectly affect the areas of this function.
- SCOPE:** Must have general knowledge of any matters relating to fire and law enforcement as pertaining to RLE.
- PRIMARY DUTIES:**
1. Appointed by RLEAB Chairperson as liaison to RLEVFD.
 2. Responsible and knowledgeable of fire regulations and their implementation in the area of RLE.
 3. Attends all meetings of RLEAB except as excused by the Chairperson.
- INTERFACE:**
- RLEAB members collectively
 - RLEVFD
 - Rainbow Lakes Estates Crime Watch
 - Residents of RLE

RAINBOW LAKES ESTATES ADVISORY BOARD

Position: Recreation Coordinator

- FUNCTION:** Represents the community in all matters relating to recreation, public events and clubs or organizations within RLE
- DUTIES:** Under the direction of the Chairperson or District Manager, works with all parties and organizations that can directly or indirectly affect the areas of this function.
- SCOPE:** A working knowledge of outdoor recreation, athletic leagues, special events, recreation center activities.
- PRIMARY DUTIES:**
1. Appointed by RLEAB Chairperson.
 2. May assist with Recreation programs under the direction of District Manager.
 3. Attends all meetings of RLEAB except as excused by the Chairperson.
- INTERFACE** RLEAB members collectively
RLE Residents