

Southeastern Livestock Pavilion Rules, Regulations and Requirements

1. **RULES and REGULATIONS:** The EVENT HOLDER and all parties attending or exhibiting at named show will adhere to the rules and regulations of the Southeastern Livestock Pavilion listed below:
- a. No paint of any kind is to be used on the premises and no markings of any kind or disfigurements to the buildings, fences or other improvements are allowed.
 - b. Washing of livestock is permitted only in wash rack on west side of barn.
 - c. Trailers or vans must be parked in designed areas. Trucks, vans, trailers or cars are not to be parked along driveways.
 - d. Manure and trash must be placed in containers or designated areas as provided. Owners of animals are responsible for cleaning stalls daily and depositing waste in manure bins.
 - e. Transferring animals to fresh stalls to avoid cleaning, is prohibited. No straw bedding is to be used in stalls and all stalls with animals in them must have shavings.
 - f. No poles, signs or fences may be erected on grounds without written permission.
 - g. Lunging in the barn and covered arena is prohibited.
 - h. Gray water or sewage dumping is not permitted.
 - i. All pets must be kept on a leash.
 - j. No smoking in the barn, auditorium, reception hall and exhibit hall; no open fires are permitted except by the written permission of the Facilities Manager.
 - k. The Event Holder is responsible for receiving and maintaining all Federal, State, and local governing documents for all livestock that arrive at the facility.

Camping

- a. Exhibitors have the option of camping in four specific areas. There is also limited primitive camping. Upon arrival, exhibitors will need to check-in with the Event Holder.
- b. **Camping is not permitted in the Warm up Arena, covered arena, or any other non-designated area.**
- c. Showers are available in the rest rooms located in the Picnic Pavilion.

Stabling

- a. Stabling is in 10 x 10 shed row-style permanent stalls.
- b. Exhibitors who choose to show out of their trailers will need to park in the grass lot at the north end of the barn or on the north side of the access road. Show management may make arrangements for additional space if needed. Grounds fees will apply for each animal stabled in any manner other than a permanent stall.
- c. No temporary equipment may be attached to any existing Southeastern Livestock Pavilion property such as signs, barricades, stabling, trees, etc. Staples, nails, and/or screws of any kind are prohibited.
- d. Move-in date/time are defined as one day prior to the scheduled event after 2:00 PM. **Move-in date only allows access to the barn/stalls not to the covered arena for practice or set-up. If Event Holder would like to schedule/pay for use of the Covered Arena prior to their event for set up or practice, it should be scheduled and paid for in advance to the SELP Management.**
- e. Exhibitors who do not ship out on the last day of actual competition must ship-out by 11:00 am the next morning. Those still present after 11:00 a.m. will be charged an additional day rent.

Bedding

- a. Wood shavings are the preferred form of bedding.
- b. Stalls are bedded by staff prior to each event.
- c. Exhibitors may choose to bring their own bedding with them.
- d. No Event Holder or an outside supplier may bring bagged or bulk bedding onto grounds for resale.

Muck

- a. The Southeastern Livestock Pavilion will clean all stalls prior to event arrival and upon departure.
- b. All muck generated during the event must be placed in marked muck bins. Muck should NOT be placed in the barns, at the ends of the barns, or in any other non-designated area. Competitors who fail to adhere to marked muck dumping areas may be asked to leave the grounds.

Horse Requirements

- a. All horses entering the Southeastern Livestock Pavilion grounds must have valid proof of a Negative Coggins Test (within prior 12 months). A 30 day certificate of veterinary inspection is required for all horses arriving from outside the state of Florida. Horses that arrive without appropriate paperwork will not be permitted to unload. Verification of certificates is the responsibility of the Event Holder.
- b. The Southeastern Livestock Pavilion requires all horses/ponies/mules be treated in a humane manner in accordance with state and local humane society guidelines. Show management is expected to enforce humane treatment of all animals participating in an event at the facility.

Dogs

- a. Dogs are permitted on the facility grounds and must be on a leash (not to exceed 6 ft. in length) and under control of handler at all times or suitably restrained in a tack stall, etc. Local animal control authorities will remove loose dogs at the owner's expense.
- b. Dogs in distress (left in cars, trailers, etc.), will be removed at the owner's expense.

2. **AFTER HOURS EVENT:** The EVENT HOLDER will be responsible for opening and closing the area rented in the facility. A combination lock is located on the assigned entry gate and the access code will be provided to the EVENT HOLDER one day prior to the start of set up.
3. **EVENT REQUIREMENTS:** The EVENT HOLDER shall file with the Facilities Manager, at least ten (10) days prior to holding the event, a detailed site plan and outline of event set up requirements including equipment needs, facilities set up, table and chair set up and other information required by the Facilities Manager concerning the event.
4. **SURRENDER OF PREMISES:** Upon termination of this Agreement, the EVENT HOLDER will deliver the premises to the COUNTY in the same condition as it was at the beginning of the term of this Agreement, except for ordinary wear. Damage or repair charges to equipment owned by the facility will be charged back to Event Holder. Any property left on the premises after the term of this Agreement shall be deemed abandoned by the EVENT HOLDER and become property of the COUNTY. The COUNTY is then authorized to remove all property occupying that portion of the pavilion from the premises, at the expense of the EVENT HOLDER.
5. **SAFETY and SECURITY:** The EVENT HOLDER shall use the premises in a safe manner and shall comply with all applicable laws, rules and regulations prescribed by the fire and police departments and other governmental authorities in effect during the term of this Agreement. EVENT HOLDER shall not allow or perform any act during the term of this Agreement that will damage any part of the pavilion. The EVENT HOLDER is required to provide, at their own expense, security, that will be on duty during the engagement in order to maintain proper conduct of all in attendance, and enforce all applicable rules and regulations relating to public premises. The EVENT HOLDER is responsible for the conduct of the group.

Electrical Appliances: In compliance with the State of Florida Fire Code, the Southeastern Livestock Pavilion does NOT allow any of the following in stalls, barns or tents:

- a. 2-prong plug appliances or extension cords
- b. Light duty extension cords for indoor use
- c. 3-way adaptors unless specifically made for outdoors
- d. Adaptors without 3-prong connections

Golf Carts:

- a. Permission to have a golf cart is a privilege, not a right.
- b. All drivers must have a valid driver's license.
- c. All utility vehicles must obey all traffic laws and posted speed limits.

6. **RIGHT TO CONTROL:** The COUNTY reserves the right to control and manage the entire pavilion and to enforce all necessary and proper rules for its management and operation and for its authorized representatives to enter the pavilion at any time and on any occasion. The COUNTY also reserves the right, but not the duty, through its duly appointed representatives, to eject any objectionable persons from the premises.
7. **SERVICES SUPPLIED:** The COUNTY agrees to furnish, at no extra charge to the EVENT HOLDER, the following services as required for use of the facility:
 - A. General grounds and facility maintenance and cleaning including daily initial grooming of arena and/or auditorium.
 - B. Daily reasonable and customary trash removal, general lighting, air conditioning where available, heat where available and ventilation where available.
 - C. Announcement of the event on the entrance sign when available, and promotion of the event on the facility's event hot line when available.
 - D. Other special services may be available at an additional charge.
8. **TRAFFIC CONTROL:** The EVENT HOLDER will be responsible for providing traffic control and is required to consult the Facilities Manager as to the pattern for vehicular and pedestrian traffic, including all parking facilities before tickets or any form of identification for admission is printed.

Parking/Traffic:

- a. NO PARKING is permitted in the stabling areas, arenas, on the grass or in other designated NO PARKING areas. This will be enforced. Violators will be ticketed and towed.
 - b. Exhibitors should park their empty trailers and horse vans in the marked areas in the main parking lot or other designated lot as assigned. Loading and unloading of vehicles in the stabling/show area is not permitted.
 - c. Exhibitors who are showing out of their trailers should park in the grass lot when available. Show management may make arrangements for additional space if needed.
 - d. No camping is permitted in any of the barn or arena areas.
 - e. Horses have the right of way on all roads and paths.
 - f. The speed limit on most roads is 15 mph. The speed limit in the barn area is 10 mph.
 - g. All drivers of any vehicles must have a valid driver's license. This includes golf carts, scooters, mopeds, etc.
 - h. The Southeastern Livestock Pavilion reserves the right to revoke vehicle privileges from any exhibitor for violations or abuse.
9. **REST ROOMS:** The EVENT HOLDER will be responsible for providing additional restroom facilities as required by City Building Codes for the size of the audience anticipated.
 10. **PASSAGES:** All portions of the sidewalks, entrances, passages, vestibules, halls and all means of access to plumbing or electrical utilities belonging to the premises shall not be obstructed by the EVENT HOLDER or used for any purpose other than ingress and egress. The EVENT HOLDER shall not obstruct the doors, stairways or openings into any place in the structure, including hallways, corridors, passageways and all lighting attachments.
 11. **TICKETING:** The EVENT HOLDER shall not allow admission tickets in excess of the rental area's seating capacity to be sold or otherwise admit a larger number of persons to the rental area than can be properly and safely seated and move about.
 12. **CONCESSIONS:** The Southeastern Livestock Pavilion will require a list of vendors. The EVENT HOLDER retains for concession and food sales. The EVENT HOLDER must notify the Facilities

Manager, at least 30 days prior to the first day of their event, of concession plans. The EVENT HOLDER will be charged the established daily rate for all food and beverage vendors, which will include charges for electrical service.

CATERING: The EVENT HOLDER must provide the Facilities Manager with the name of a licensed caterer who will be providing food service. The EVENT HOLDER must name the selected caterer and supply the facility with a schedule of all food and beverage service.

SELF-CATERING: In general, self-catering will be allowed for private or invitation only:

1. Verification must be provided to the Facilities Manager that the EVENT HOLDER will be providing food products.

13. BROADCASTING: This Agreement does not include the use of commercial broadcasting or television facilities or the use of the premises for these activities, arrangements for which must be made with the Facilities Manager. ***The EVENT HOLDER agrees that during the term of this Agreement other productions or events may be held in other parts of the pavilion, which are not included in this Agreement. The COUNTY further reserves the right to take photographs in the Pavilion at its option.***